

# POSITION VACANT

## Applications are invited for the temporary post of Census Demographer 2022 Population and Housing Census

Under the supervision of the Senior Census Demographer, the Census Demographer will be temporarily appointed for a period of two (2) years, and will have responsibility for providing assistance to the 2022 Population and Housing Census (Census 2022) demographic work programme. This will include assisting with statistical studies and analyses of the results from the Census 2022 to determine the size, structure, distribution and spatial and/or temporal changes of the population. The Census Demographer will work closely with the Senior Census Demographer in the preparation, design, implementation, data processing and archiving of the Census 2022. The incumbent will also be involved with other initiatives leading to the quality and timely implementation and completion of all activities linked to the Census 2022.

### Qualifications & Experience Required

- Bachelor's Degree in Demography, Statistics or other Social Science discipline
- Specialized training in demography, particularly in the following areas, would be highly preferable:
  - Demographic methods, techniques and statistical analysis;
  - Generation and use of official demographic, health and development statistics; and
  - Quantitative research and analysis.
- Experience with software packages for statistical analysis, mapping and data visualization would be a distinct advantage.
- Ability to pass STATIN's suitability assessment is required

### Required Competencies

STATIN –CORE COMPETENCIES	FUNCTIONAL COMPETENCIES
<ul style="list-style-type: none"><li>• Excellent written and oral communication skills</li><li>• Good organizational knowledge</li><li>• Excellent interpersonal skills</li><li>• Excellent teamwork and cooperation skills</li><li>• Demonstrated high level of integrity</li><li>• Demonstrated customer and quality focus</li></ul>	<p>Professional Statistical Knowledge</p> <p>Knowledge of:</p> <ul style="list-style-type: none"><li>• The concepts, classifications, and methodology applied to the conduct of Censuses.</li><li>• Population dynamics (fertility, mortality and migration)</li><li>• The concepts, classifications and methodology applied to the production of demographic, social and environment statistics</li><li>• Statistical Business Processes (Survey Design, Data Collection, Data Processing, Data Analysis, Reporting/Dissemination, etc.)</li><li>• International standards for official statistics, e.g., the General Data Dissemination System (GDDS), the Special Data Dissemination System (SDDS) and the UN Fundamental Principles of Official Statistics.</li></ul>

### Summary of Duties

- Assists with the preparation, design, implementation, data processing and archiving of the Census 2022.
- Assists with the compilation, analysis, and dissemination of Census 2022 results.
- Assists with the coordination of technical support for the collection, compilation, analysis, dissemination, and utilization of data for the Census 2022.
- Assists with analysis for Census 2022 on topics and issues relating to the population
- Assists with generating relevant socio-demographic data and indicators from population data.
- Adheres to quality assurance standards for Census datasets, data quality, tabulation plans.
- Assists with organizational, logistic and technical support on Census training, data analysis and dissemination.
- Assists with the reviews of the following documents for compliance with the Census standards:
  - Questionnaires and manuals
  - Real-time data submissions, query generations, query sharing, and their resolution
  - Pilot report
  - Tabulation and data analysis plans
  - Datasets and tabulations
  - Data collection reports
- Assists with designing materials such as questionnaires, forms, reports for the Census 2022.
- Assists with processing and the cleaning of data.
- Assists with the preparation and dissemination of Census publications.
- Participates in Census 2022 Steering Committee meetings and other stakeholder meetings.

Applications should be submitted by Monday, January 25, 2021 to:

**The Human Resource Manager**  
**Corporate Services Division**  
**7 Cecelio Avenue**  
**Kingston 10.**

Or [h-r@statinja.gov.jm](mailto:h-r@statinja.gov.jm)

**N.B. Only short-listed candidates will be contacted.**



**Statistical Institute of Jamaica**